



LANE COUNTY INDEPENDENT REDISTRICTING COMMITTEE

Agenda

September 10, 2021
5:30 p.m. – 7:30 p.m.

During the COVID-19 global pandemic, the Independent Redistricting Committee will be hosting their meetings remotely. The Chair will provide the opportunity for speakers during the public comment portion of the meeting. The Chair will ask for your name, unmute your microphone and you will be given a specified amount of time to provide public comment. If you would prefer to give written public comments, please send to Judy.Williams@lanecountyor.gov and clearly indicate it as such.

Location:

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/711855629>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (224) 501-3412

- One-touch: [tel:+12245013412,,711855629#](tel:+12245013412,711855629#)

Access Code: 711-855-629

Staff: Judy Williams
Laura Holtgrieve

Regular Members:

Jennifer Waggoner (District 1)
Alan Laisure (District 1)
LaRece Rivera (District 1)
Natalie Fisher (District 2)
George Grier (District 2)
Rebecca DesPrez (District 2)
Morgan Munro (District 3)
Natalie Dybens (District 3)
Vincent Murphy (District 3)

James Torrey (District 4)
Linda Hamilton (District 4)
Madison Newell (District 4)
Tony Corcoran (District 5)
Ashley Pelton (District 5)
Kevin Cronin (District 5)

Alternate Members:

Stefan Ostrach (District 4)
Laura Fenimore (District 4)
Ellen McKean (District 5)

AGENDA

- 1) Call meeting to order
- 2) Introductions
- 3) Public Comment
- 4) Approve Draft Minutes (September 1st)
- 5) Approve Draft Bylaws (edited September 1st)
- 6) Schedules and Future Meetings
- 7) Software Options
- 8) Adjourn



INDEPENDENT REDISTRICTING COMMITTEE
Minutes – September 1, 2021 - **DRAFT**

Regular Members:

Jennifer Waggoner (District 1)
Alan Laisure (District 1)
LaRece Rivera (District 1)
Natalie Fisher (District 2)
George Grier (District 2)
Rebecca DesPrez (District 2)
Morgan Munro (District 3)
Natalie Dybens (District 3)

Regular Members:

James Torrey (District 4)
Linda Hamilton (District 4)
Madison Hibler (Newell) (District 4)
Tony Corcoran (District 5)
Ashley Pelton (District 5)
Kevin Cronin (District 5)

Alternate Members:

Stefan Ostrach (District 4)
Laura Fenimore (District 4)
Ellen McKean (District 5)

Absent: Vincent Murphy (District 3)

Staff: Judy Williams, Strategy and Integration Manager, Laura Holtgrieve, Executive Assistant

Guests: Cheryl Betschart, County Clerk; Steve Dingle, County Counsel

1. Ms. Williams called the meeting to order at 12:30 p.m. and led introductions.
2. Public comment: There were no public comments.
3. Voting for a Chair and Vice Chair:
Ms. Williams opened the floor for committee Chair nominations. Member Torrey nominated Morgan Munro. Member Corcoran seconded the motion. Member Munro accepted the nomination. The motion was unanimously approved among voters present.

Chair Munro then led the meeting and opened the floor for committee Vice Chair nominations. Member Cronin nominated Member Dybens. Member Hibler-Newell seconded the motion. Member Pelton nominated herself. Nominees stated why they'd be a good candidate for Vice Chair. The committee voted as follows:

Member	Candidate	Member	Candidate
Waggoner	Dybens	Laisure	Pelton
Rivera	Dybens	DesPrez	Pelton
Fisher	Dybens	Corcoran	Pelton
Grier	Dybens	Pelton	Pelton
Dybens	Dybens	Munro	Pelton
Torrey	Dybens		
Hamilton	Dybens		
Hibler-Newell	Dybens		
Cronin	Dybens		

Member Dybens received the majority of the votes and will be the Vice Chair for this committee.

4. Minutes Approval:

Chair Munro asked if there was any discussion or adjustments on the draft minutes from August 27, 2021. Hearing none, she requested a verbal vote to approve the minutes. The minutes were unanimously approved among voters present.

5. Timelines:

Ms. Williams reported that the redistricting timeline is available on lanecounty.org on the Independent Redistricting Advisory Committee page and reviewed the five phases, timeframes and tasks. There is a tentative date of September 21, 2021 to present the committee bylaws to the Board of County Commissioners (BCC).

Ms. Betschart reviewed the elections timelines and shared that she is expecting legislature to send the census data around September 27, 2021. Boundary lines start with the state, then county, then by school districts. The work the committee is doing is based on census data population. Elections work is based on the number of registered voters. County staff will work closely with the committee on the work that needs to be achieved during this redistricting process. Ms. Williams will send the committee a state website link with great resources and videos regarding redistricting.

6. Draft Bylaws and Alternates Discussion:

Alternate Fenimore asked what the process will be for the alternates. Counselor Dingle shared that it's up to the committee to decide. He recommends allowing the alternates to participate in the meetings and discussions so they are up-to-speed on matters should they need to sit in for a committee member.

Counselor Dingle reviewed the draft bylaws which will be presented to the BCC on September 21, 2021 for approval. Member Cronin stated that Article 2 states that there is a limited number of maps we can send to the BCC. In 2011 the committee sent 7 maps to BCC and the BCC came up with an 8th map. Do we want to limit ourselves to the number of maps? Counselor Dingle shared that the BCC has already put in ordinance for not more than three plans and less than 5. The BCC wants the committee to come up with a plans, rank the choices and provide pros, cons and rationale.

Chair Munro asked what reporting frequency (Article 2d) the committee wanted to report to the BCC. After discussion, Chair Munro suggested monthly.

Article 2a: Member Cronin shared that Article 2a should be amended to state 3-5 plans to match the ordinance.

Article 3: Member Corcoran requested that the typo's in Article 3B1 (an ability not and ability); B3 (An ability.)

Article 4: Member Cronin stated as vacancies occur, alternates should be seated in the order they were ranked by the committee of who selected them. The committee agreed.

- Member Cronin stated that alternates should be able to stand in for members in case they run into a quorum issue. The committee agreed.
- The committee discussed their issues around meeting times.
- Member Cronin stated that the wording should be updated to say, "vacancies and absences" for the purpose of promoting alternates. And update the wording (for quorum purposes) that alternates would stand in if a voting member was absent (not just to make a quorum).
- Members Fisher and Cronin asked if a quorum had been identified.

After discussion, Chair Munro stated that in the case of an absence by one of the 15 full committee members, the alternate would stand in and would be able to vote. The alternate would be pulled in by their ranking. Member Torrey approved the recommendation. Ms. Hamilton seconded. Chair Munro took a verbal vote. The recommendation was unanimously approved by the committee.

Article 4B – no edits.

Article 5 – Member Rivera requested that this section be eliminated since the committee won't have a Secretary and will be utilizing staff for committee support.

Article 6A - Member Hibler-Newell stated that Article 6a states that no more than 3 meetings can be cancelled. Chair Munro recommended removing the word monthly from the second sentence and removing the entire third sentence from this section. The committee unanimously agreed.

Article 6C – Member Corcoran stated that a quorum of eight seems appropriate. Alternate Fenimore asked if alternates, regardless of their voting status, should be included in discussions or remain silent. Chair Munro asked the committee for head nods in agreement of alternates participation in meetings. The committee unanimously agreed.

Article 7 – no changes

Article 8 – no changes

Article 9 – no changes

Article 10 – no changes

An edited version of the bylaws will be presented at the next committee meeting for a vote.

7. Schedules and Future Meetings:

Chair Munro requested Ms. Williams to bring back a proposed meeting schedule with evening and day options, based on the tasks needing to be accomplished. Member Torrey suggested having meetings at 7:00 p.m. Ms. Betschart will check with LCOG staff availability for evening meetings.

The committee selected Friday, September 10, 5:30 p.m. as their next meeting date

8. Public Meetings Law:

Councilor Dingle reviewed the public meetings law and explained that the process must be transparent and open to the public, and recorded. He reviewed serial meetings and how the committee needs to communicate with each other. You can talk to multiple members, but can't do a formal/informal vote without a public process.

Public Records: If you're conducting public business, everything is public record, including meeting chats, texts, and email. Keep communications related to the meeting subject.

Ms. Williams send will send emails in bcc: to the committee to limit their ability to reply to all.

9. Conflict of Interest:

Ms. Williams reported that there are two employees on committee, Members Rivera and Hamilton and explained that Lane Manual has a rule for county employees that are on advisory committees to share why the employee wants to be on the committee. She'll provide these statements to the committee at a later date.

10. Next Meeting Agenda

Ms. Williams reported that the next agenda will include:

- Minutes (9/1/21)
- Future meeting list
- Amended bylaws
- Software vendor's ability to attend 9/10 meeting. Discuss bigger picture items for process/boundaries prior to when we receive data.

Alternate Ostrach asked when the committee could expect to receive population information for current commissioner districts. Ms. Williams stated that census data is available now and the state will provide additional boundary adjustments September 27 – October 18, 2021. .

Ms. Betschart reported that the legislature is making current boundaries available and she'll review the information with the committee at the September 10, 2021 meeting.

Alternate Fenimore asked if the committee could receive the analysis on the Census rationale for any changes the State made in the boundaries.

Member Cronin requested a list of precinct boundaries that are split up already. Ms. Betschart will have Ms. Williams send them to the committee.

The meeting adjourned at 2:28 p.m.

DRAFT BY-LAWS
2021 LANE COUNTY INDEPENDENT CITIZENS REDISTRICTING COMMITTEE

ARTICLE I

NAME

This committee shall be known as the 2021 Independent Citizens Redistricting Committee, hereinafter referred to as the Committee.

ARTICLE II

RESPONSIBILITIES AND OBJECTIVES

The 2021 Independent Citizens Redistricting Committee is an advisory committee created by the Lane County Board of Commissioners with the authority granted in Lane Manual section 3.505. The purpose of the Committee is to create options for the Board to comply with its obligation imposed by the Lane County Home Rule Charter Chapter III, section 3 subsections (d) and (e) to not less than every 10 years review and modify the boundaries for commissioners. The redistricting options must comply with the relevant law relating to redistricting, voting rights and the applicable local, state and federal legal requirements.

In addition the Committee also has the following responsibilities:

- A) The Committee will prepare at least two (2) but not more than four (4) proposed redistricting plans in ordinance form for adoption by the Lane County Board of Commissioners as required by the Lane County Home Rule Charter Chapter III, section 3 subsections (d) and (e); and,
- B) The proposed plans must comply with the Lane County Home Rule Charter and all applicable federal and state law governing redistricting; and,
- C) The proposals must be ranked by the Committee in the order of its preference and the Committee must report to the Lane County Board of Commissioners the strengths and weaknesses of each proposal; and,
- D) The Committee shall report to the Lane County Board of Commissioners ~~monthly~~ quarterly on the progress of the Committee.

ARTICLE III

MEMBERSHIP

- A) The Committee shall consist of fifteen (15) regular members and three (3) ~~Alternate~~ members. All regular and ~~alternate~~ members shall serve until the adoption by the Lane County Board of Commissioners of the ordinance required by the Lane County Home Rule Charter Chapter III, section 3 subsections (d) and (e).
- B) The following criteria shall be taken into account when selecting Regular and Alternate members of the Committee:
- 1) Experience ~~that~~ demonstrates and ability to appreciate the diversity of Lane County including but not limited to:
 - 2) Experience that demonstrates analytical skills relevant to the redistricting process and voting rights and the ability to comprehend and apply the applicable local, state and federal legal requirements; and,
 - 3) Experience that demonstrates and ability to be impartial.

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ARTICLE IV

VACANCIES, ALTERNATES AND ABSENCES

- A) Vacancies may occur because of death, illness, resignation or other reasons. When such a situation occurs, the Committee shall notify the County Administrator's Office. At the next regular meeting of the Committee any Alternate members will ~~each be assigned a number by the Chairperson~~ be seated in the order they were ranked by the selection committee. ~~The Chairperson shall draw a number at random a number and~~ The Alternate member ~~assigned the number selected~~ will become a Regular member with all of the rights and privileges of any other Regular member.
- B) In the case of an absence by one of the 15 Regular members, an Alternate would stand in and seated in the order they were ranked by the selection committee with all of the rights and privileges of any other Regular member. An Alternate can stand in for a Regular member in the case that a Regular member is absent and in order to meet a quorum.
- ~~B)C) Any Regular or Alternate member who is absent from three (3) consecutive meetings or from four meetings within a period of six (6) months may have their incumbency terminated. If the incumbency is terminated, selection of a replacement will proceed as described in section IV A).~~

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ARTICLE V

OFFICERS

- A) The Officers of the Committee shall be elected to serve until the work of the Committee is completed. Officers shall consist of the following:
- 1) Chairperson – Presides at all meetings of the Committee and prepares agendas. The Chairperson must represent the views of the Committee at all times in Committee business.
 - 2) Vice-Chairperson – Acts in the absence of the Chairperson.
 - ~~3) Secretary – Acts in the absence of the Chairperson and Vice-Chairperson, and shall be responsible for the maintenance of accurate minutes of topics discussed, motions and votes by name.~~
- B) An Officer may be removed from office for misconduct or neglect of duty in office as determined by a majority vote of the Committee.

ARTICLE VI

MEETINGS AND VOTING

- A) The Committee shall meet at least monthly. The Committee, by a vote of the majority present, may determine to cancel an upcoming ~~monthly~~ meeting. ~~No more than three meetings in a given 12 month period may be cancelled.~~
- B) Open Meetings Law/Special Meetings: All meetings of the Committee shall be conducted in accordance with the Oregon Public Meetings Law, ORS 192.610 – 192.690. Regular, subcommittee and special meetings shall be open to the public. The Committee is responsible for complying with the requirements of the Oregon Public Meetings Law, including advance public notice of the agenda and ~~written minutes,~~ which shall be filed with the County Administrator’s Office. Notice ~~of special~~ meetings shall state the purpose for which the meeting is called. At any special meeting, only the business stated in the notice of the meeting may be transacted.
- C) Rule of Order: Meetings of the Committee shall be conducted according to Robert’s Rules of Order, latest revision, unless otherwise specified in these By-Laws. Regardless of their voting status in the meeting, alternates can participate in the discussions of the Committee.
- D) Voting: Each Regular member of the Committee shall be entitled to one (1) vote on all issues at meetings at which the member is present, except as provided in Article VII (Conflict of Interest). No proxy votes shall be allowed.
- E) Quorum: Eight (8) of the Regular Committee members shall ~~constitute a~~ quorum for the

transaction of business at any meeting of the Committee. The act of a majority of the

Regular members present at a meeting at which a quorum is present shall be the act of the Committee, except as noted in Article IX.

- F) No member may speak for the- Committee- except by- designation- by the- Committee for a special purpose.
- G) Notice: All Regular and Alternate of the Committee shall be give~~n~~ notice of time, date, location, and purpose of the meeting at least three (3) days before a regular Committee meeting.
- H) Minutes: Minutes recording all motions -and- subsequent- action- including the number of yes or no votes on each issue shall be taken. In-addition, all conflicts of interest shall be noted. Minutes of all meetings shall be maintained in the Lane County Office of County Counsel. Staff for recording the proceedings of the Committee shall be provided by the County.
- I) Virtual Participation: Virtual participation by phone or video conferencing constitutes attendance for meeting and quorum purposes.

ARTICLE VII

CONFLICT OF INTEREST

Committee members shall comply with ORS 244, in determining whether or not to participate in a Committee decision, based on the member or their relative actual or potential conflicts of interest. All Regular and Alternate Committee members shall complete and Oregon Government Ethics Commission Public Official Disclosure form.

In situations which a conflict of interest exists for a Regular or Alternate member, the member shall declare and explain the conflict of interest. No member of the Committee shall vote in a situation in which a conflict of interest exists for that member.

ARTICLE VIII

ROLE OF STAFF

The staff person assigned to t h e Committee will provide the following administrative support: prepare and disseminate meeting notices; provide background information on agenda items; prepare and distribute minutes. County Counsel will be available to provide legal advice to the Committee as requested or necessary.

ARTICLE IX

SUBCOMMITTEES

- A) Establishment of Subcommittees: The Committee, at regular or special meetings, may establish standing or special subcommittees at its discretion. A majority of voting members present is required to establish a standing or special subcommittee.
- B) Membership on Subcommittees: The Committee shall appoint members of any standing or special subcommittee established by the Committee. The members of any standing or special subcommittee shall elect their own chair.
- 1) Each subcommittee will consist of a minimum of three members of the Committee.
 - 2) Subcommittee meetings shall be conducted according to the Oregon Public Meetings Law and Roberts Rules of Order, latest version, unless otherwise specified in these By-laws.
- C) All members of subcommittees shall adhere to the Conflict of Interest rules as stated in Article VII, Conflict of Interest.

AMENDMENTS TO BY-LAWS

The Committee, by two-thirds vote of members present, may recommend amendments to these By-Laws. Amendments shall become effective only upon the approval of County Counsel and the Board of County Commissioners.

Redistricting Software Options

LCOG

While the Independent Redistricting Committee (IRC) has some choices of which redistricting software to purchase and use for Lane County’s Redistricting efforts, Lane Council of Governments (LCOG) will be providing the structure or bridge if you will between the IRC and the software of choice, when it comes to mapping. LCOG is one of the oldest councils of governments in the nation. LCOG was first organized in 1945 under the name Central Lane County Planning Commission. LCOG serves as a regional planning, coordination, program development and service delivery organizations in local communities across Lane County. LCOG assisted with redistricting previously in 2001 and 2011.

With the software options presented below, the IRC can either create redistricting map options (either individually or as a group) OR ask LCOG to create maps that address desired outcomes.

SOFTWARE OPTIONS

Out of all of the redistricting products listed on the [BallotPedia](#) website, which are all options for users with little to no GIS experience, LCOG has selected two comparable options that would work well for this effort. Those options are ESRI and Maptitude. Below is a brief Pro/Con for each, followed by a video link to learn more. Additionally, LCOG has a recommendation for your consideration.

OPTION 1: ESRI Redistricting

Cost: \$4,500 per user (LCOG) for one year

PRO:	CON:
Delivered w/ current redistricting data already loaded	Data used for balancing calculations is limited to PL94-171 census data
The ability to analyze and show scenarios with statistics in real-time	
Easy to learn/use web application; share plans and reports online	
Can create custom reports	
The State is using this same platform	

[Link to 30+ ESRI Redistricting Demo Videos](#)

Of those 30+ videos, here are three suggested short videos: [Integrating School Districts](#); [Deviation Coloring](#); and [Integrating Plans and Charts](#)

OPTION 2: Maptitude for Redistricting

Cost: \$5,000 per user (LCOG) for one year

PRO:	CON:
Delivered w/ current redistricting data already loaded	A less familiar platform for LCOG
The ability to analyze and show scenarios with statistics in real-time	
Easy to learn/use web application; share plans and reports online	
State-of-the-art interface	
Can be used with Google maps and Google Earth	

[Maptitude Short Demo Video](#)

LCOG’s RECOMMENDATION: In our opinion, the product we have the most familiarity with is the ESRI product. This is what we are more comfortable with. It is also what the State is using and that makes it even smoother of a transition. For those reasons, especially given the timeframe, our recommendation is to move forward with ESRI Redistricting.